



Dear Valued Supplier,

We are contacting you to offer additional information regarding the operational changes we are making to further establish Kenvue as an independent company following our separation from Johnson & Johnson last year. These transitions are vital for establishing our digital-first ways of working and setting us — and you — up for improved efficiency and success.

As part of the exit from J&J, we will transition invoice processing systems from February 24, 2025. This will enable us to effectively maintain our services with you. This letter is to provide key information for the transition process and system cutover.

Migrating catalogs and current Ariba connections

If you do not currently use Ariba you will continue to receive POs via email.

We will continue to use Ariba internally to create purchase orders only, we will not be using any Ariba invoice module.

If you do use Ariba, we will create a new Kenvue Ariba ID as we transition. You can expect to receive a trading relationship request (TRR) communication from SAP, inviting you to continue our trading relationship in the SAP Ariba Business Network. Please look out for this email and accept the invitation when it comes through

Suppliers with Ariba catalogs will — where applicable — be asked to re-upload the list of products or services you offer to Kenvue into our new profile.

We will notify you when you need to take this action. In the meantime, please make sure your Ariba expert and IT team are prepared for the changes.

Changes to Purchase Order (PO) creation

Our transition to the Kenvue environment will temporarily affect **all Indirect** POs that remain open at the time of the transition.

Please see the definition of 'Direct' and 'Indirect' below.

- POs created and delivered in full before the transition period will continue to payment.
- Unfulfilled and partially fulfilled POs will be closed and Kenvue will create replacement POs, with a new PO number in the new system.

- All Indirect* POs (PO format 97##### or 99#####) that remain open at the time of the transition. Unfulfilled and partially fulfilled POs will be closed and Kenvue will create replacement POs, with a new PO number in the new system.
- Direct* purchases will retain the same PO number. If you are registered within the Ariba network you will receive communication from Ariba, otherwise please reach out to Ariba.
- If you are not registered within the Ariba network, you will receive POs via email, which will ask you to register for the Ariba network. Please disregard this message. You can continue to download your PDF PO attached, there is no need to register with Ariba.

More information will be provided in the coming months, but if you do have queries, please email the central supplier mailbox RA-JX2-SupplierCommu@kenvue.com.

Changes to Accounts Payable

Some key dates and payments will temporarily change during the transition period, and these will be shared in future communications.

New Accounts Payable Portal

Effective February 24, 2025, vendors will gain access to a newly designed Kenvue Accounts Payable (AP) Portal. Vendors can use the Kenvue AP Portal to submit and reply to support tickets, access knowledge articles and policies, engage in real-time chat with the Kenvue support team, manage their account, view purchase order status, and track invoices and payments. It is important to note that invoices may not be submitted through the Kenvue AP Portal (unlike in the legacy environment that we are transitioning from).

Once the Kenvue AP Portal goes live, you will receive an automated email from “Kenvue AP Portal” that will include instructions on how to register and access the portal. We appreciate your cooperation and look forward to enhancing your experience with our new AP Portal.

Company Name Change

We have already updated our company name for the US and Canada Kenvue subsidiaries noted below, to reflect Kenvue branding and independence. Please ensure to use the correct names for these subsidiaries. Please note that any invoices received with incorrect billing details will be rejected.

New name in Canada: Kenvue Canada Inc. (Johnson & Johnson Inc.)

New Name in US: Kenvue Brands LLC (previously Johnson & Johnson Consumer Inc.)

It's important to note that there will be no change to other existing details, such as tax IDs, product master data, bank account numbers, order management, DUNS numbers and existing agreements. The underlying company name (parent company – Kenvue Inc.) remains the same.

Actions for You

1. If this communication has not reached the correct person, please let us know by replying to this email, whom we should contact instead
2. Please share this with people within your organization who may find this information relevant

3. Accept the trading relationship request (TRR) invitation to continue trading with Kenvue
4. Look out for future communications with further information

As we approach our transition date of February 24, 2025, we will share more information at key milestones, prior to the transition. If you have any questions, please do not hesitate to connect with your Kenvue key contact or send your queries to RA-JX2-SupplierCommu@kenvue.com.

Best regards,

Kenvue Procurement

¹ Indirect Services refers to materials and services supporting the operation not impacting the production

² Direct Services usually refers to materials (and in few cases services or logistics) which impact production